



Guidelines for Professional Membership of OTHM – UK

Step 1

Fill in the OTHM application form and submit necessary documents (evidence of qualifications, employment details, updated CV, confirmation of employment and training), along with 2 references and non-refundable processing fee of LKR 12,500.

Step 2

OTHM approved center will evaluate qualifications and authenticate all submitted documents.

Step 3

If required, candidates will be called for an interview and will be evaluated by the submitted supporting documents.

Step 4

Following a successful evaluation, the applicant's membership will be recommended to OTHM.

Step 5

The candidate will submit a bank draft amounting to LKR 16,500.

Step 6

OTHM will confirm acceptance of a specific membership level (to be determined by OTHM), and will issue a membership certificate accordingly.

Step 7

The approved Centre will present the OTHM certificate to the new member.

Step 8

The eligible candidates will be entitled to graduate on the 16th of October 2019 at the Nelum Pokuna Mahinda Rajapaksa Theatre by paying a fee of LKR 8,500.

NOTE: It is anticipated that the entire membership processing will take 4 – 6 weeks.

OTHM Membership Criteria

Associate (AOTHM)*	<p>Less than 2 years of experience in an entry level or supervisory management position; or An OTHM Level 5 Diploma or equivalent qualification.</p> <p><i>After 1 year of membership, Associate Members can apply for Member level status providing evidence of an ongoing commitment to Continuing Professional Development (CPD).</i></p>
Member (MOTHM)*	<p>More than 3 years of experience in a management or senior management position; or An OTHM Level 6 Diploma or equivalent qualification or a relevant Honours degree from a recognised university.</p>